



Application for Official Position
ASSISTANT COACH – NEW OFFICIAL
2019 QLD Representative Teams
Closing Date: - 2 November 2018

Tick the box of the team you wish to apply for. Alternately, you may place numbers in preference order if you wish to be considered for a position with more than one team.

| | Team | Venue | Allocated Dates |
|--------------------------|--------------------|--------------|------------------------|
| <input type="checkbox"/> | Qld Under 23 Women | TBA | TBA 2019 |
| <input type="checkbox"/> | Qld Under 23 Men | TBA | TBA 2019 |

APPLICATION FORM

Name: Mr/Mrs/Ms/Miss _____

Address: _____

_____ Postcode: _____

Phone: H _____ W _____ M _____

E-mail: _____

Occupation: _____

I require an on diamond official shirt **Y / N** Size Required _____

I am a Registered Financial Member of _____ Softball Association.

I hold a current Blue Card. Number: _____ Expiry Date: _____

I hold a current Coach Accreditation : _____ Expiry Date: _____

I have read the attached information and understand the duties and responsibilities of the position I am nominating for.

Signature of Applicant: _____ Date: _____

It is mandatory that all nominees be financial with SQI and SAL through your District Association.

Signed District Association Secretary: _____ Date: _____

Additional Information

- *Softball Queensland will supply all officials with their on-diamond shirt. Officials are required to purchase the remaining items of the required-on diamond and off diamond uniform.*
- *Officials will be invoiced for the share cost of the team kitty and a \$50 bond.*
- *All officials must attend the two training sessions per week*

Applicant Resume

Please complete this form in full as the information is used in the assessment process and for National Championship Programs.

Coaching Accreditation Details:

Experience relevant to the position of Assistant Coach:

ie. 1996 Coach DA U16 Girls Team – 2nd place at State Championships

On a separate sheet of paper, please explain how you would a) apply the following competencies and/or b) demonstrate your experience in the areas listed, relevant to the position/s you have applied for:

- ◆ Working under the direction of a Head Coach and working within a team environment
- ◆ Coaching methodologies used to get the best out of team members
- ◆ Effective communication and interpersonal skills

Additional Interests and Hobbies:

Nominations must be received at SQI by 2 November 2018

Return application to:

Softball Queensland Inc
Operations Manager
C/- Sports House South
1/866 Main Street
Woolloongabba Q 4102

DUTIES, ROLES AND RESPONSIBILITIES OF THE TEAM/SQUAD ASSISTANT COACH

Assistant and Specialist Coaches shall:-

- (a) Be appointed to the position for approximately 12 months or until such time as the position has been declared vacant.
- (b) Assist the Head Coach with the development and conduct of Squad/Camp/Team programs, training and game management.
- (c) Assist with implementing other SQI and SAL programs where applicable.
- (d) Attend all Squad and team training sessions and camps.
- (e) Attend Coaching Technical Directorate meetings to develop, implement and review coach and athlete development programs (if living in SE QLD). If not resident in SE QLD, maintain regular contact with the Coaching Technical Directorate to discuss programs.
- (f) Attend courses and seminars conducted by the Softball Queensland, Softball Australia and other lead agencies to ensure knowledge is updated.
- (g) Maintain comprehensive documentation regarding incidents and resultant procedures and outcomes in consultation with the Manager.
- (h) In consultation with the Head Coach & Manager, provide written reports/feedback on Squads/teams program and performance.
- (i) Assist the Manager and other officials as required.
- (j) Within 21 days of return from the Championship, submit a complete, honest, full and frank report, in conjunction with all other team officials, to the Operations Manager, including but not limited to accounts regarding the following.

Uniforms

Travel - flights/ground transport

Accommodation and food

Injury and illness

Conduct of players

General observations

Team Selection

Incidents/problems experienced

Administrative personnel evaluation

Weekly training and pre-tournament training

Tournament Play (team/individual/opposition assessment/results)

Playing Venue

Communication with SQI Office & other personnel

Recommendations for improvement in any/all areas

Self evaluation (on a separate sheet)

- (k) Hold a Suitability Card from the Commissioner for Children and Young People.
- (l) Abide by the SAL/SQI Codes of Ethics/Conduct
- (m) Abide by the Softball Queensland Inc Constitution Rules, By-Laws and Policies.